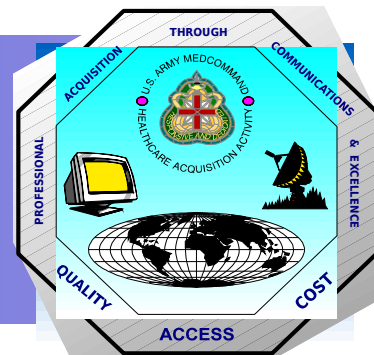




MEDCOM Healthcare Acquisition Activity



UNAUTHORIZED COMMITMENTS

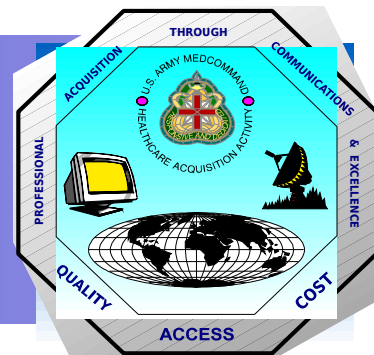
- The acquisition of goods or services by DoD personnel who are not authorized to enter into contracts on behalf of the Government is called an unauthorized commitment.
- A ratification, “rat”, is when the action taken to approve an unauthorized commitment by an official who has the authority to do so.



“A FORCE MULTIPLIER THROUGH INNOVATIVE CONTRACTING SUPPORT”



MEDCOM Healthcare Acquisition Activity



UNAUTHORIZED COMMITMENTS

(continued)

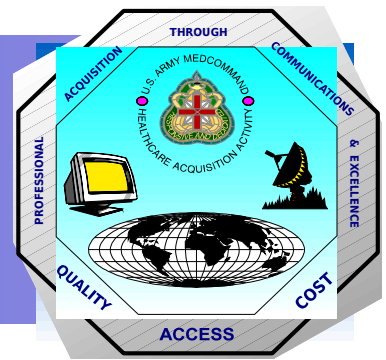
- They generate claims by the vendors
- Are an embarrassment to the Army
- Are a hardship by the vendors
- Require investigation by the chain of command
 - The time frame for processing is long and may result in the vendor putting the organization on Credit Hold
- Can result in punitive action or financial liability

"A FORCE MULTIPLIER THROUGH INNOVATIVE CONTRACTING SUPPORT"

- Required to be reported to MEDCOM CG



MEDCOM Healthcare Acquisition Activity



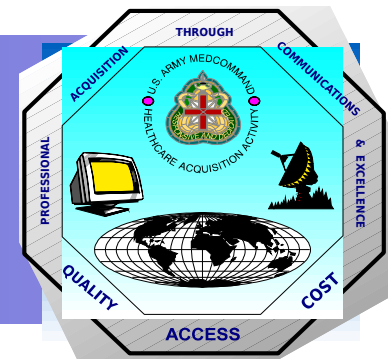
EXAMPLES OF UNAUTHORIZED COMMITMENTS

- Repairs on assumption of a warranty or maintenance contract
- Someone other than a cardholder using the commercial purchase card
- Cardholder purchasing an item for which he has no authority to purchase
- Taking an item needing repair to a dealer to get a cost estimate (fee for estimate)
- Billeting required due to transportation breakdown

"A FORCE MULTIPLIER THROUGH INNOVATIVE CONTRACTING SUPPORT"



MEDCOM Healthcare Acquisition Activity



PREVENTING UNAUTHORIZED COMMITMENTS

- The individual are normally trying to do the right thing
- Be clear and provide guidance
- Contact your Regional Contracting Office or Contracting Center to find out the right way to do something, before it is too late
- After normal business hours, follow the Emergency Procurement Procedures established by your Regional Contracting Office or Contracting Center – these are normally published with your AOD guidance/procedures

"A FORCE MULTIPLIER THROUGH INNOVATIVE CONTRACTING SUPPORT"